

Visit Summary

Centre No : V2317ES
Centre Name : MORRIS SERVICES LIMITED

Visit Date : 25/05/2010 Visit Type : VRQ
EV Name : B LOCKYER

1. Areas examined by the EV during the visit

Note : Evidence of satisfactory performance was seen in all areas examined, except where actions were raised (see accompanying Action Plan).

Delivery Staff

L HOLMES
J MORRIS
A WILSON

Q A Staff

L HOLMES
J MORRIS

Learner Interviewed

J BRYANT
J MAYO
S MC DOUGALL
I NOWELL
P POWELL

Centre Criteria

2. Feedback

General Feedback

The purpose of the visit was to carry out VRQ monitoring on the DEI award. The meeting was hosted by Centre Coordinator J.Morris with L.Holmes and A.Wilson attending. Centre details and remit were both checked and up to date. The Centre File was available along with all relevant records of examinations and quality assurance. There was also a discussion on the new Building Services qualifications. The previous two actions were cleared with no new ones identified on this visit.

The next visit was agreed for 30/11/2010

Delivery Staff Feedback

Delivery staff L.Holmes and A. Wilson were interviewed and it was clear that there were ample resources and lesson plans to deliver the programme. An assessment planner was viewed which clearly gave unit and assessment completion dates for the units seen. There was good evidence of suitable tasks and learning materials. There was a good standard of portfolio evidence for all the candidates sampled.

Q A Staff Feedback

Good systems were in place for the qualification. J.Morris was interviewed and has the responsibility for the VRQ Quality Assurance. QA records were available; however the paperwork used was for IV. The Centre had been misinformed but it did not detract from the procedures adopted by the Centre

Quality decisions from reports were acknowledged by the delivery team and monitored. Lesson observations had taken place and results fed back to delivery staff.

Continued professional development action plans were seen for the delivery staff along with minutes of meetings.

All the candidate internal assessment records were made available for external verification.

Learner Feedback

The learner`s interviewed were very complimentary of the staff and found the qualification suitable and useful. They were happy with the on-line facilities and were well prepared for the exam.

Centre Criteria Feedback

J.Morris and the team have done an excellent job to provide a good training provision. There is evidence of well planned tracking and monitoring to ensure the learners have value and achieve their goals. A good visit with no new actions identified. Well done.